





CENTRAL DISTRICT LEGAL SERVICES AUTHORITY

(Constituted Under the 'Legal Services Authorities Act, 1987', an Act of Parliament) Under the Administrative Control of High Court of Delhi

Room No.287, Second Floor, Tis Hazari Courts, Delhi

Ph.:23933231, Fax: 23925035 Email : central-dlsa@nic.in

Ref. No 1226/246 Date 15/05/24

The above mentioned applicant has approached this Authority for Legal Aid and Advice in connection with his/her above mentioned case. He/ She is being directed to contact you along with the relevant papers.

You are requested to examine the case and if you find it is a fit case to be instituted / contested, you may do so on behalf of the applicant under intimation to this Authority.

Your fee and other incidental charges for typing, photocopy etc. Will be paid by the Authority according to the prescribed rates. You may, therefore, send pre-receipt bill of actual expenses. You are not to charge any nioney

The progress of the case from time to time may be intimated to this Authority.

You are directed to inform Legal Services Authority about the steps taken by you in this case, on hearing to hearing bases. In case of filing fresh case in court like Criminal complaint or Civil Suit or other proceedings, you are required to file that case within 10 days from date of receipt of this letter and also to supply copy of that case to the applicant. In ease if delay in filing the case, you are required to inform to Legal Services Authority in this regard. You are required to send copy of pleading, application, charge sheet and other miscellaneous documents received or filed by you to this Authority. You will submit your bill within 45 days of conclusion of the case. The requirement of furnishing certified copies with the bill will have to be fulfilled and there will be no exemption, whether it is raised stage wise or altogether at the conclusion of

You are further requested to indicate in bold capital letters just below the title of the case of the application that the case application is a Legal Aid Case aided by DISTRICT LEGAL SERVICES AUTHORITY.

It is necessary to bring to the notice of the Presiding Officer that it is a Legal Aid Case and request that all cash/cost/litigation expenses awarded in favor of the applicant ordered to be deposited with the Authority

You are directed to inform this authority the final decision by the court concerned within 2 days of the date of decision.

Copy to: Hohd. Sheald 9811428186

(Hely Fur Kaur) Secretary Central DLSA